Minutes of Meeting

05 November 2026

Project	Brooks Road Landfill	**From**	Christy Ho
Subject	2026 Brooks Road PLC #3	**Tel**	+1 647-326-4302
Date/Time	***Date:*** Wednesday, November 4, 2026 ***Time:*** 6:30 pm – 7:30 pm ***Location:*** Cayuga Kinsmen Community Centre, 15 Thorburn Street, Cayuga	**Project no.**	12662221
Attendees	Tim Danyliw (TD) – BRE Ben Kempel (BK) – GHD Katrin McCullough (KM) – GHD Mackenzie Clarke (MC) – MECP Hamilton Ian Forster (IF) – MECP Dave Bruce (DB) – PLC Member Diane Manto (DM) – PLC Member Laurie Woolner (LW) – PLC Member Richard Claril (RC) – PLC Member	**Apologies**	Dave Glenney – PLC Member Kimberly Seaben – PLC Member John Metcalfe – Haldimand County

Summary of Action Items and Commitments	Who by
KM to add Diane Manto to mailing list and inclusion as a PLC member.	GHD
TD to look into how the complaints received on October 1 and 2 were handled	BRE
PLC members to bring forward recommendations for 2027 donations to March 2027 PLC meeting	PLC members
KM to send meeting invites for March 3, June 2 and November 3, 2027	GHD

Agenda	Who by
Objectives and Introductions • Upon convening at 6.30pm • KM welcomed the assembled PLC members	BRE / GHD
Review of Previous Minutes Per PLC members, no revisions proposed to June 2, 2026 minutes. Minutes adopted as final.	

Agenda	Who by
Site Updates • TD provided a site update regarding leachate treatment plant, noting mechanical and Electrical contractors are currently on-site working on repairs to the treatment plant. It is anticipated that work will be completed by the end of the year. Raw leachate is still currently being hauled to a wastewater treatment plant. Once the repair completed, hauling to the Haldimand County Treatment plant will resume. • TD confirmed the discharge to the roadside ditch will not resume until the recommissioning is complete and permission from the MECP to resume discharge has been obtained • TD noted the front entrance landscape work has been completed, and site name will be installed on sign holder soon. • RC asked whether the issue of tanker valves freezing below certain temperatures has been resolved. TD noted that freezing can still occur during extreme cold, and the team will coordinate with the contractor when those conditions are anticipated. • TD confirmed that landscaping was successfully installed. • TD reported that 4.8 million of leachate was hauled between June and October. The current leachate level is 190.9 m, within the requirement to maintain the level below 191 m. • TD noted there is no public complaints received from June 2, 2026 to November 3, 2026. • LW reported calling the scale house regarding odour concerns on October 1 at approximately 9:45 a.m. and October 2 at approximately 7:00 p.m., noting still air and low cloud cover. DM also reported calling the scale house on October 1 at approximately 9:45–10:00 a.m. TD will look into how the calls were handled and whether leachate hauling was occurring at the time. • TD also recommended contacting the Spills Action Centre when odour concerns occur.	BRE
Site Approvals • BK provided an update on construction, noting that work has started but cannot be completed due to wet conditions in early fall. Construction will be deferred until spring when weather conditions are more suitable. • DB asked about the excavation status and where the waste and excavated soil are being placed. TD noted that the area is partially excavated and a survey was completed in October. Waste is currently being placed in the existing cell, while soil is stockpiled near the rail corridor and will be reused for cell construction and other site works.	GHD

Community Donations
• TD noted that since 2024, Brooks Road has donated a total of $58,000.
• TD provided an update on the donations in 2026:
  ○ Cayuga Minor Hockey: $3,750
  ○ Haldimand 4H Association: $2,000
  ○ Cayuga Food Bank: $5,000
  ○ United Church Golf Tournament: $500
  ○ Haldimand Soccer: $5,000
• TD noted that the 2026 donations have been distributed, with the exception of Cayuga Minor Hockey as they don't except EFT transfers. Cheque will be mailed Friday November 6, 2026.
• TD confirmed that the Brooks Road Community Donation Program will continue in 2027 with $20,000 available and potential 2027 recipients can be discussed during the March 2027 PLC.
	BRE

Agenda	Who by
Ministry of the Environment, Conservation and Parks Update • MC introduced Ian Forster, a new Junior Environmental Inspector with MECP. • MECP completed an inspection in August 2026. No issues were reported. The next inspection is anticipated to occur in March or April 2027. • DM asked whether the plant receives advance notice of inspections. MC confirmed that she only provides sufficient notice for the site to pull together any required paperwork. • DB asked whether construction of the new liner is inspected and whether MECP conducts inspections. BK noted that construction is completed under the supervision of a qualified engineer, with full-time in the place testing to confirm requirements are met. An inspection report is completed and stamped by a licensed engineer in GHD. • DB asked who receives the inspection report. BK noted that the report is kept on site. MC noted that the report can be requested for review, including review by an engineer.	MECP
Other Business and Open Question Period • LW asked whether a wet spring could affect the site's ability to receive waste and why current waste volumes are low. TD noted that approximately 102,000 tonnes of capacity remains and the current waste acceptance rate is low. Volumes fluctuate with construction activity and the economy, and the site is not proactively seeking additional waste. If volumes increase, they will be managed accordingly. • DB asked whether there has been any discussion of expanding the landfill onto the property west of the site purchased by Romspin. TD noted that the current focus is on the existing expansion and that any future expansion would be a business decision by Romspin, based on its business case. • DM asked about previous statements that the landfill would be closed, while RC raised concerns about transparency regarding potential future expansion. TD noted that future expansion could not be ruled out. DM noted that the approval would require municipal approval; TD indicated that he was unaware of this requirement. • KM confirmed the meetings for 2027 are planned for March 3, June 2 and November 3, and will send out meeting invites once a venue is booked	PLC
Next Meeting: • March 3, 2027 Meeting adjourned at 7:30pm.	GHD