Minutes of Meeting

02 June 2026

Project	Brooks Road Landfill	**From**	Christy Ho
Subject	2026 Brooks Road PLC #2	**Tel**	+1 647-326-4302
Date/Time	***Date:*** Tuesday, June 2, 2026 ***Time:*** 6:30 pm – 7:30 pm ***Location:*** Cayuga Library 19 Talbot Street West Cayuga, ON, N0A 1E0	**Project no.**	12662221
Attendees	Ben Kempel (BK) – GHD Vince Cooney (VC) – GHD Dave Bruce (DB) – PLC Member Diane Manto (DM) – PLC Member Laurie Woolner (LW) – PLC Member Tim Danyliw (TD) – BRE Mackenzie Clarke (MC) – MECP Hamilton	**Apologies**	Dave Glenney – PLC Member Kimberly Seaben – PLC Member John Metcalfe – Haldimand County

Summary of Action Items and Commitments	Who by
TD for BRE will provide an email update near the end of the month with next leachate level measurement.	TD/BRE
GHD to add Diane Manto to mailing list and inclusion as a PLC member.	VC/GHD
TD will reach out to the respective charitable organizations about donation amounts (noted in attached minutes) and will facilitate internal approvals necessary to cut cheques and provide these funds in a timely manner.	TD/BRE

Agenda	Who by
Objectives and Introductions • Upon convening at 6.34pm • VC welcomed the assembled PLC members	BRE / GHD

Agenda	Who by
Review of Previous Minutes LW noted that November 5 minutes make reference to two donations of 10k for 2025 in discussing approach for 2026. Asked for revision to confirm that this was 'discussion of a possible approach' and not what was done in 2025, or what is happening in 2026. Per PLC members, and with revision above November 25, 2025 minutes adopted as final. Per PLC members, no revisions proposed to March 5, 2026 minutes. Minutes adopted as final.	
Site Updates • TD provided a site update and leachate level measurement from June 2, 2026. • TD noted that tanker valves freeze below certain temperatures, creating challenging conditions to pump raw leachate and to effectively manage the leachate level, contributing to the leachate level measurement on June 2. • DM asked about how we will know if it goes back below the 191m level. Tests are done monthly. **DM asked for update at end of June or next measurement, and TD obliged. See actions.** • LW asked if the company can be fined for exceeding the leachate compliance level; generally, the answer is 'no'. TD noted that BRE cannot pump more in anticipation of precipitation. TD noted that pumps "run dry" at a level of 190.5m. Keeping the pumps wet and submerged prevents potential maintenance issues. • Beautification: TD noted that the company contracted *Jeff's Outdoor* in Caledonia at 1500 Stoney Creek Road. TD noted that the discussion has revolved around hardscaping and shrubs and new way of mounting of the site entrance sign versus existing method. TD offered summer 2026 as a completion window, and noted a low level of certainty given BRE's lack of familiarity with the local contractor who has been engaged. • Expansion cell: per slides, plan to start expansion cell excavation in June 2026. BK noted that work of this nature typically takes approximately 4-6 months to complete.	BRE
Permits and Approvals • BK provided a brief update amounting to no new information to share or visit on the PLC members for comment and question.	GHD
Community Donations • TD summarized donations in 2026 and highlighted cutoff date to administer remaining donations for 2026, with deadline to submit by end of June 2026. • LW noted that cheques for 2025 were received in February 2026, which is not ideal. TD agreed, and VC suggested with light agenda today that the PLC members spend time determining allocations at the immediate meeting. PLC members agreed. • On behalf of the PLC, DB as chair along with LW, and DM provided the following preferred distribution on the remaining $14,500 for 2026: *DECISION BY PLC:* o **$5,000** Haldimand Youth Soccer. LW noted that Dunnvillle Youth Soccer has ceased operations, so there is greater participation expected this year in the HYS programs. o Minor Hockey: **$3,750** o Cayuga Minor Baseball: **$3,750** o 4-H: **$2,000** • **TD will reach out to the respective organizations about these donations and to facilitate internal approvals necessary to cut cheques and provide these funds.**	
Ministry of the Environment, Conservation and Parks Update • MC provided an update. • MECP will be out a few times to site in 2026. In 2025 there was a landfill focus. Two inspections are scheduled for 2026.	MECP

Agenda	Who by
Other Business and Open Question Period • VC summarized that the minutes will be posted within two weeks, along with the presentation with corrections. VC noted that we had reached the end of the slideshow and had ample time for additional questions. VC indicated formal business of the PLC was concluded and we had the benefit of extra time allotted which could be used for questions or to better understand any element of operations. • DB asked about the truck volume for leachate trucking. TD confirmed this is 42,000 L per truck, or about 71 trucks to the ~3 million litre volume indicated in the presentation. • TD confirmed that Mors Refining Systems wastewater treatment plant in Beamsville is the receiver of raw leachate. • DB asked if the cost of dumping loads increases due to hauling and diesel costs? TD was not able to shed further light on this as BRE don't have access to particulars of separate entities operations and how they recover costs. • DB asked MECP about the status of hauling of waste to Michigan. MC was unable to offer much regarding any change to government policy. BK noted that the border has not been closed to waste as of time of writing, despite anything which may be observed or alluded to in the local, provincial, and national media. • LW asked about Walkers and the number of loads arriving to this waste site. General discussion on this topic followed. • DB asked about mattress recycling. MC noted that most of them go to landfill. • VC confirmed the next meeting is planned for Wednesday November 4. The block booking on Wednesdays which pre-empted today's meeting was for May and June only by a third-party organization.	PLC
Next Meeting: • November 4, 2026 (planned) at the Cayuga Library Meeting adjourned at 7:23pm.	GHD